

SECTION IV – PREPARING STUDENTS

Senior Checklist Common Enrollment Steps

Colleges and universities require students to officially enroll in college, typically on or before May 1st. Here are common enrollment steps, but be sure to check the college or university’s official website and correspondence for specific and up-to-date information.

- Talk to your family, teachers, counselors, college advisers, college outreach program staff, and people you trust to help you make your decision about where to enroll.
- If you’ve applied for financial aid by completing a FAFSA, read and understand your Student Aid Report (SAR) to find out how much financial aid you have received. If you have questions, be sure to share them with your college’s financial aid office.
- To enroll, follow the directions in the official acceptance letter/email you received from your college. Each college has its own steps and system for officially enrolling. Most likely, you will be directed to the college’s official website and instructed to log into the internal student information system. If you need help, don’t hesitate to ask questions of your college.
- Some colleges require a monetary deposit to officially enroll. This deposit can range from \$100 to \$500 or more. If you need help, don’t hesitate to contact the college’s financial aid office to discuss options.
- As part of the enrollment process, you may be prompted by the college to sign up for a campus email, campus housing, accept your financial aid award, and/or start the advising process to sign up for classes.
- After you have officially enrolled, you will also get information from your college about summer orientation and placement exams. Be sure to sign up for any required testing and attend orientation events.
- After you have officially enrolled, make sure to request a copy of your final high school transcript to be sent to your college.
- Check out your college’s summer reading list to get a jump start on your college experience.



- Don't melt this summer! "Melting" means you have followed all the steps to officially enroll in college, but for some reason, you don't show up in the fall. To keep you from melting, here are some tips:
 - a. Stay active this summer through jobs, internships, clubs, sports, etc.
 - b. Talk about your college dreams, plans, and fears to your friends, family, and people you trust.
 - c. Figure out how you will physically get to college in the fall, and ask for help if you need it.
 - d. Help your family prepare for your college experience – this isn't just a life change for you, but also for them.